

**OCE PTA Board Meeting Minutes**  
**September 12, 2019, 11AM, OCE Rm 314**

**Attendance:** Dr. Ruth Steidinger (Principal), Ms. Erin May (OCE Assistant Principal), Mr. Shane Arce (OCE Assistant Principal), Whitney Ludlow (OCE PTA President), Mandy MacNaughton (OCE PTA Vice President), Jolene Dunn (OCE PTA Treasurer), Shveta Malhotra (OCE PTA Secretary), Lindsay Newman, Rachael Nichols, Jamie Hollis, Heather Dawson, Angie Kirkland, Bridget Robertson, Kelli Joyner, Beth Lavin, Mandy Wagstaff, Laurie Jendrasiak, Whitney Ludlow, Sara Mogensen

**Welcome/Introduction - Whitney Ludlow, OCE PTA President**

A) Whitney welcomed all the attendees and began the meeting.

**Administration Report - Dr. Ruth Steidinger/Ms. Erin May/Mr. Shane Arce**

- A) STEM night will be held on Thursday, September 26, 2019 from 6-7:30pm. Ms. Ferreira will be coordinating with local businesses, UNC, Duke and NC State to make the night a success. Students from NC State will once again be asked to help. PTA will purchase pizza for them to thank them for their time.
- B) Ms. Johnson will be doing a media blast on OCE website. Monica Cox will also put out announcement in the Beacon.
- C) OCE is one of 119 top schools in North Carolina. The school exceeded academic growth expectations. Dr. Steidinger credits this achievement to all of the hard work done by the extraordinary teachers/staff at OCE.
- D) In order to highlight all of the great work done by the teachers, maybe we should do individual 'spotlights' in the Beacon to recognize/honor them.

**Treasurer Report – Jolene Dunn**

- A) We should have a standing audit committee to review bank statements. It should have 3 or more members and meet once a month.
- B) This meeting will take place every month 10-15 minutes before the start of the PTA meetings.
- C) Kelli Joyner and Mandy Wagstaff will serve as the official auditors.

## Committee Reports

- **Movie Night, Bingo, Fundraising**

- **Christine Rooney and Kelly McAlarney**

- A) Approximately \$8100 raised so far through No Fuss fundraiser. On-going fundraiser. Put out reminders OCE Beacon, Twitter, PTA Facebook page. 2-3 families donating on a quarterly basis.
- B) Movie night rescheduled to October 18, 2019. Movie will be free but will sell concessions and other items.
- C) Spring Artapalooza. No definitive plan yet. Maybe we want to paint ceramic tiles and put on display for parents to purchase? Maybe we want to display tiles in school garden? Will talk to Ms. Ferreira and Ms. Brockway to make it a collaborative effort. Maybe we should tie in with book fair, grandparent's breakfast somehow? Maybe have a talent show or singing group?

- **Agendas and School Kits**

- **Mandy Wagstaff**

- A) Would like to purchase pens/pencils/microfiber cleaning cloths with OCE logo to give out to new parents at open house and sell at PTA events.
- B) PTA members gave approval to purchase items.
- C) Maybe we can even sell at movie night. Money from the sales could help purchase Christmas gifts for staff members this year. Need approximately \$300 for lanyards.

- **Book Fair Fall**

- **Amie Feuer/Angie Kirkland**

- A) Book fair a success. Have raised a little over \$10,000.
- B) 8 students given 'gift certificates' to purchase books through 'All for Books'.
- C) Scholastic taking away \$5 gift certificates for teachers next year. Whitney Ludlow spoke to reps and maybe teachers can also have e-wallets with \$5 to spend?

- **Spirit Wear**

- **Kelli Joyner**

- A) T-shirts arrive soon. Kelli might need help with distribution.

- **Staff Appreciation**

- **Laurie Jendraisak**

- A) 'Room service' went over very well with the teachers/staff. Might be a monthly thing since there are no more staff lunches.
- B) Will be providing teachers with breakfast and ice cream truck on their next work day.
- C) Renovations for the teacher's bathrooms coming along nicely.

- **Membership**  
**Betty Fernandez**  
A) 235 total PTA members.
  
- **Loyalty Cards**  
**Beth Lavin**  
A) Publix and Harris Teeter  
B) Need to get more Harris Teeter VIC #'s. Only have 29 participants so far.  
Can we collect at next PTA event or send home flyer asking parents to write down their VIC #'s.
  
- **Boosterthon**  
**Whitney Brown**  
A) All ready to go. T-shirts need to be ordered for teachers.  
B) Will need volunteers to help mark laps and distribute water.  
C) In conjunction with spirit night at Mo's restaurant on October 17, 2019.  
D) Tracks 1-3 will have pep rallies October 14-18 th, 2019.  
E) Track 3 Fun Run will be October 18, 2019.  
F) Track 4 pep rally on October 22, 2019.  
G) Tracks 1,2,4 Fun Run will be October 28, 2019.  
H) Money raised will go towards technology purchases.
  
- **Family Marathon/Field Day**  
**Sara Mogensen**  
A) Family Marathon Dates--Tracks 1/2 -November 6, 2019  
Tracks 3/4 -November 13, 2019  
B) Field Day Dates--Tracks 1/2 -May 12, 2020 (Rain date, May 13, 2020)  
Tracks 3/4 -May 15, 2020 (Rain date, May 18, 2020)  
  
C) <https://www.signupgenius.com/go/805084aa5a62babf94-2019>  
Click on link above to volunteer.  
  
PTA to help with water/balloons.
  
- **Walk to School Wednesdays/School Advocacy**  
**Bridget Robertson**  
A) First walk to school Wednesday is October 2, 2019.  
B) Starts in October (2019) and goes until June (2020). Held the first Wednesday of every month. All walkers meet on the map in front of the school. Students get charms, tokens, and even a raffle. A big community event!

- C) Mayor Olive of Apex has agreed to attend the first walk in October. Also have Apex PD, and Apex FD.
- D) Maybe we might even want to tie this in with a spirit day with Wake Zone one morning?
- E) Jolene and Bridget attended PTA council workshop. Maybe more of us should attend the one that happens in the Spring. Learn how to make PTA better, advocate for schools.

**Next Meeting -**

Thursday, October 17, 2019 at 11am