

**OCE Open House PTA Board Meeting Minutes
July 22, 2019, 6:35PM, OCE Gymnasium**

Attendance: Approximately 200 Parents/Teachers

Welcome/Introduction – Dr. Ruth Steidinger, OCE Principal

Dr. Steidinger opened the meeting by welcoming all the parents/guests. She then introduced the newest member of the administrative team, Mr. Shane Arce. Mr. Arce will serve as the new assistant principal alongside the current assistant principal, Mrs. May.

Welcome/Introduction - Whitney Ludlow, OCE PTA President

Whitney began the meeting by giving everyone a little background about herself. She then went on to introduce the PTA board members-Mandy MacNaughton (OCE PTA Vice President), Jolene Dunn (OCE PTA Treasurer), and Shveta Malhotra (OCE PTA Secretary).

She told parents there were many ways to volunteer.

Some examples given were:

- 1) Grandparent breakfast
- 2) Food items for teacher lunches on early release days
- 3) Helping with fundraisers (i.e. book fair)

Whitney also mentioned that there would be several opportunities for working parents to help. If you have any questions, please contact the PTA volunteer coordinator Megan Delaney at oce.pta.volunteer@gmail.com.

Most PTA meetings are held the second Thursday of the month with a few being held the third Thursday. The meetings are at 11am. A complete list of the meetings can be found here: <https://www.ocepta.com/board-meetings>. Our next meeting will be **August 8, 2019 at 11am**. All parents are encouraged and welcome to attend. If you are unable to attend, meeting minutes can be found here: <https://www.ocepta.com/meeting-minutes>.

PTA meeting times and information can also be found on the bulletin board located at the entry of the school (next door to the STEM classroom).

PTA information can also be found on our website at www.ocepta.com.

If you are new to OCE, please check out www.ocepta.com/new for more details and frequently asked questions.

Also if you are interested in meeting new parents for conversation and coffee, please click the link <https://www.signupgenius.com/go/70a0d4fabad29a3f49-clipper> to find out more about **Clipper Coffee, August 15, 2019 at 9:15am**.

You can also find out more information through our weekly newsletter, The Beacon. Here is the link from last Friday's <https://www.smore.com/5mc0e-the-beacon?ref=email> just in case you missed it.

Please note that you must pay your PTA membership dues every year in order to be a member in good standing. We are truly grateful to all the parents who signup and volunteer. We could not do this without your help.

There are several fundraising opportunities throughout the year. Money raised through these events goes towards things such as school improvement and technology.

Some of the fundraisers mentioned were:

- 1) Boosterthon in October
- 2) Silent Auction Gala in February (includes gift basket giveaways, online bidding, community partnerships)
- 3) Movie/Bingo Night (more details to come)
- 4) Spring Artapalooza (maybe include talent show, art walk)

A No Fuss/Phantom newsletter will be going out this Friday.

Treasurer Report - Sharon Putney

Sharon went over the budget. Copies were handed out to all present at the meeting. She mentioned that school projects & events (water fountains, staff lounge) and staff development (PTA pays half the fees for teachers to get their National Board certification) were new items.

She also pointed out the cafeteria fund as well as the cultural arts programs funds-just to note a couple of things the PTA does/helps with.

A vote was taken to approve the budget. Approximately 75% of attendees or (150 parents) raised their hands in approval.

Next Meeting -

Thursday, August 8, 2019 at 11am