

OCE PTA Board Meeting Minutes
August 9, 2018

Attendance: Mandy Wagstaff, Erica Phelan, Sharon Putney, Whitney Ludlow, Monica Cox, Jen Curtis-Maury, Kathryn Broaddus, Sarah Meir, Julie Peterson, Jennifer Reynolds, Kelli Joyner, Bethany Iannone, Angie Kirkland, April Erichsen, Megan Delaney, Rachel Nichols, Beth Wasserman, Camilla Glovier, Sarah Armstrong

- **Welcome/Introduction - Mandy Wagstaff**
- **Principal Report - Dr. Steidinger**
 - No report - Dr. Steidinger and Ms. May were unable to attend.
- **President Report - Mandy Wagstaff**
 - Committee reports for non-present chairpersons were shared (below).
- **Vice President Report - Whitney Ludlow**
 - No formal report
- **Treasurer Report - Sharon Putney**
 - Needs assistance with annual audit in late August.

Committee Reports:

- Go Play Save /Christine Rooney and Kelly McAlarney - Books have been distributed. Sale ends: August 10th for Tr 1 & 2. August 22nd ends the sale for Tr 3 & 4. Thus far, 110 books not accounted for, total sales are \$7,520.
- Boosterthon - Interest meeting occurred and planning is underway. Event runs October 15-26th.
- Silent Auction and Gala / Amy Grubbs - February 16th. Looking for volunteers to solicit donations and staff event.
- Carnival Proposed Dates / Christine Rooney and Kelly McAlarney - May 10th is the anticipated date.
- Campus Beautification / Julie Peterson - working with Dr. Steidinger on campus beautification (vinyl, paint, inspirational quotes). May be partially funded by Lowe's. Will be looking for volunteers to help implement.
- Cultural Arts / Bethany Iannone - Booking fair is this weekend (August 11th).
- Spirit Wear /Kelli Joyner - Shirt ordering info has been distributed. Cost is \$10 and online only; we will make no profit. Extras will be ordered to sell at other events throughout the year.
- Staff Appreciation / Laurie Jendraisak - teacher luncheon planned for the first early release on August 17th. Food will be funded by the PTA.
- Membership / Betty Fernandez - 252 members thus far, only 53 of 71 staff have signed up; those that do qualify for a grant. Positive feedback tied to having

volunteer forms attached to parent membership request. Lots of leads for parent help.

- Book Fair - Begins Sept 4th, and the next issue of the Beacon will include a volunteer sign up. Set up volunteers needed for August 31st to prepare the media center. Also discussed re-vamping the "Teacher Wish List" display and purchase process to ensure books are safely delivered to teachers and that this opportunity is publicized to parents.
- Grandparent's Breakfast / Elizabeth Heronmous - finalizing plans with cafeteria staff to order food. More to follow for volunteers in the next week.
- Box Tops / Jennifer Bryant - collection boxes available throughout the school.
- Loyalty Cards / Kathryn Broaddus - will remind parents via paper flyer to re-connect their shopper data. Potential program to engage with Kona Ice to profit from the sale of gift cards (\$12 card for \$10; OCE keeps \$2 per card). Discussion of setting a goal to incentivize students/school and timing.
- School Kits and Agenda Sales / Whitney Ludlow - now complete for the 2018-19 year. Planning for 2019-20 school year will begin in January. OCE keeps 10% of sales, which are then applied to a teacher supply fund for all staff. Looking for new coordinator to work with the supplier and assist with distribution during the next "clopening" week.
- Spirit Night - CiCi's has agreed to host September 19th and 20th.
- Yearbook / Katie Paxton and Kim Allen - no recent updates.
- Grants / Megan Delaney - We are re-applying for the sunshade grant from the Academy of Dermatology. Extended discussion on the type of structure and/or potential qualifying questions with regard to past attempts and guidelines. President Wagstaff will seek additional information. Lowe's and Home Depot grant applications are open and we will pursue, Goya-Move offers a \$1,000 "Get Off Your Apps" grant for a fitness event. Family Marathon appears to qualify. There is also a subscription-based online database, but it was costly. Looking for alternate grant-searching option.
- Volunteer Coordinating / Jen Curtis-Maury - 102 of volunteers have provided their information. Many people are interested in "helping from home/after hours", and we are seeking suggestion for the best way to utilize these parents to help. Jen has been working on a "New to OCE" packet to keep in the office/share link for mid-year transfer parents and/or new kindergarten parents. Looking for reviewers and feedback. Also noted that CheddarUp and BidPal will be used to collect funds for a variety fundraisers/events this year.
- Walk to School Wednesdays / Bridget Robertson - will begin in October.

Miscellaneous:

- Room parent info gathering - discussion of how to get accurate lists from staff (if they are/are not utilizing parent volunteers); how to contact those individuals. Angela Johnson has assisted in coordinating in the past.
- Color recycling - new program with info forthcoming.

- Great Lake Scrip - Rachel Nichols suggested introducing an online program that will allow OCE to benefit from the sale of gift cards. Kathryn Broaddus (Loyalty Cards) will research for potential future use.
- New kiln needed for the art room (\$2,500).
- Mr. Williams needs speakers for the music room (\$500).
- \$6,000 for Math Tech resource/subscription renewals.

Next Meeting - September 13th, 1pm