

OCE PTA Meeting Minutes
March 14, 2023
Media Center

Attendance: Erin May, Mandy MacNaughton, Robyn Salzman, Julie Chase, Loretto Ewen, Carolyn Bentley, Kelli Joyner, Angie Kirkland, Ed Hornbeck

Principal Update

[Update from Mrs. May- March 14](#)

School announcements:

- Grandparents' breakfast was wonderful! Many of the guests shared that they felt very welcomed and loved visiting.
- Book Fair has been awesome! Thank you to Angie and all the volunteers!
- Parade and 25th celebration planning is well on its way thanks to Laurie and the volunteers. We have confirmation that all former principals are coming, as well as Superintendent Catty Moore, Area Superintendent John Enns, Board Chair Lindsay Mahaffey, Mayor Jacques Gilbert, and the WCPSS communications team. Basically every special guest that we invited is coming! Track 4 students and families will also be welcome to attend.
- Thank you to Bethany for planning our cultural arts performances. We had our last one on March 8th. They have been great this year! Thank you PTA for funding these! Students particularly enjoyed the a capella group.
- Equity committee received the grade level book collection a few weeks ago. Thank you PTA for funding this project!
 - This is one committee working on the school improvement plan; these books will help build classroom libraries.
 - Could we use Scholastic Dollars to fund this in future years?
 - Put up a picture of these books on the socials!
- WCPSS re-mulched our entire campus!
- We need a new PTA yearbook representative for the 2023-24 school year. Mrs. Paxton is retiring from this role.
 - Can have a staff liaison to support this position
 - Would Harsha be interested in this position?
 - Likely a good role for two people! Maybe a K-2 and a 3-5 person?
 - Let's create a shared google drive for all teachers and staff to add pictures, creating a picture bank to use for the yearbook
 - Could we also have a google drive or place for parents to place school-related pictures?
- Met with Apex PD several times. We are double stacking carpool for the 2023-24 school year as growth isn't stopping. We will be sending out videos to parents in June to train everyone on the new system. More to come!
 - Chick Fil A theme for the training video
 - Costumes needed by May or June
- Can we make our May PTA meeting a luncheon? I would like to host an appreciation lunch for the PTA for another wonderful year.
 - Yes - push the May meeting to May 16
- Make sure you have the revised calendar: [WCPSS 22-23 Year-round Calendar](#).

Shout outs:

- Mrs. Newberger for an incredible drama performance.
- The incredible Ruthann Kelly in PreK. Her last day was March 8.
- Megan Pohl for being our amazing school social worker; March 6-10 was School Social Worker Appreciation Week.

Welcomes:

- Erica Manning moved to the PreK room!
- Brittany Harris moved to the building level sub position!

Important dates for 2022-23 school year:

- March 21: Tracks 2, 3, 4 Growth Mindset Assemblies
- March 24: EARLY RELEASE at 1:45pm
- April 6: EARLY RELEASE at 1:45pm
- April 17-25: 25th Anniversary Celebration Week
- April 17: Parade during the school day with special guests
- April 20: School Carnival 5-7 pm
- April 21: District Wide TEACHER WORKDAY (NO SCHOOL)
- April 24: TEACHER WORKDAY (NO SCHOOL) for Tracks 1, 2, and 3 ONLY
- May 9: EARLY RELEASE at 1:45pm
- May 4: Field Day for Tracks 2 & 4
- May 11: Field Day for Tracks 1 & 3
- May 29: HOLIDAY (NO SCHOOL)
- June 1: Sail Up Ceremony, Track 1 at 10 am
- June 5: Track 1 EOG retesting day
- June 7: Track 1 EOG retesting day
- June 19: TEACHER WORKDAY (NO SCHOOL)
- June 27: Sail Up Ceremonies
 - Tracks 2 & 3 at 10 am
 - Track 4 at 1:30 pm
- June 29: TEACHER WORKDAY- EOG retesting day
- June 30: TEACHER WORKDAY- EOG retesting day

Important dates for 2023-24 school year:







- July 5: Clopening kick-off day!
- July 10: Meet the Teacher for Tracks 1, 2, 3
- July 27 or 28: Meet the Teacher for Track 4 - still deciding on the date because they are not any obvious teacher workdays or early release days

Welcome/Introduction - Mandy MacNaughton, President

- Sean Kernick - Cottage Project
 - We have had many rounds of revisions for the mural project.
 - We are working on the color palette to get it brighter, more appropriate for elementary school without being primary colors.
 - Still hoping to get the interior and exterior done by the 25th anniversary celebration week...
 - Will focus on the interior mural first, then move on to the outdoor ones

- The interior mural is going to be painted on the blank wall between the teachers' lounge and the teacher workroom; will leave the current painting (children) for now

MURAL MAKING PROCESS / SAMPLE CASE STUDY
Stages of Creative Development - Case Study

<p>1</p> 	<p>SITE VISIT. LOCATION PHOTOS. An informal walk-through of the proposed mural location along with explorations of concept and creative possibilities.</p>	<p>4</p> 	<p>REFINED FINALIZED PENCIL SKETCH. Using the approved thumbnail as a template I create a refined pencil sketch that will cleanly complete the outlines of the illustration.</p>
<p>2</p> 	<p>ESTABLISH STORY & THEME. CREATE COLOR PALETTE. Summarize the story we want to tell and create central themes for the illustration. Establish a color palette that will assist in communicating the emotional components of the story.</p>	<p>5</p> 	<p>FULL COLOR DIGITAL RENDER. Once the final pencils are approved I create a full color render of the pencil illustrations utilizing the color palette established during early concept exploration.</p>
<p>3</p> 	<p>ROUGH THUMBNAIL PENCIL SKETCHES. Very rough thumbnail sketches are created so explore compositions & creative concepts. This stage is very rough and is only intended to act as a rough guide for the illustration.</p>	<p>6</p> 	<p>FINAL MURAL PAINTING ON LOCATION. Once the color render is approved I paint the illustration on the mural location. I prep the wall and use the highest quality spray paint to ensure longevity & vibrancy.</p>



OLIVE CHAPEL ELEMENTARY
OUTDOOR MURAL COMPOSITION

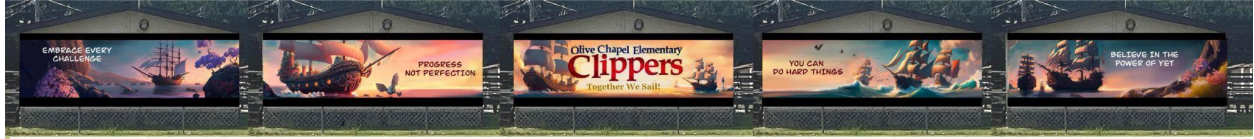
Scene 1
 Composition opens with an early sunrise scene featuring a ship beginning a day full of challenges. Symbols of serenity & mindfulness appear in the foreground.

Scene 2
 A colorful ship has set sail navigating smoothly & confidently amongst unique rock formations & icebergs.

Scene 3
 The centerpiece of the composition features the school logo shining bright as the sun rises in the background. A few unique ships are setting sail in the foreground & background. Birds & sea life are energetically engaging with the ships.

Scene 4
 A ship confidently forges through a storm with large waves crashing into the ship. The ship faces toward the storm clearing as it moves through the challenges.

Scene 4
 Ships move toward a docking house (maybe a representation of the school) with a lighthouse. The dock area is warm and welcoming as a safe harbor from the storm in the previous scene.



OLIVE CHAPEL INDOOR MURAL
Pencil layout

CONCEPT OVERVIEW
 This illustration features a central focus of the Olive Chapel Elementary Clippers sailing through the sea with a collection of elementary school students engaging a variety of creative & engaging activities that include science, exploration, teamwork, leadership, visual arts, writing, music, sports & support of one another. The colors will stick to the school color palette featuring the bold and vibrant energy that encompasses the spirit of the school.

Interior Rendering:

- WAKE up and Read Book Drive - Collected over 1100 books!
- Robyn ordered and delivered all of the books for equity and inclusion.

Treasurer Report – Julie Chase

- February Budget Update:
<https://drive.google.com/file/d/1hs2WDnWS3ffs7Rpst05bLtmMaDedGC7/view?usp=sharing>
- We currently have ~\$65,000 in the bank for the remainder of the school year
 - We are in a good place this year in terms of spending, reserve, and carryover for next year
 - Could spend a bit more on items as needed this school year
- Recently filed our sales & use tax return for the second half of 2022.
 - Reminder - if you are purchasing items on behalf of the PTA, please remember to save & upload your detailed receipts (especially with Amazon purchases - needs to show item total and tax amount) so we can get the tax refunded.
- Any check requests or cash needs for April events (e.g., Carnival, 25th Anniversary) need to be submitted by 4/6 or will not be available until after 4/24

Committee Reports

Teacher Appreciation / Book Fair – Angie Kirkland and Kelli Joyner

- So far we have a total of \$23,000 in sales! (OCE gets 25% in cash, 50% in Scholastic Dollars (SD); can mix and match). Will use some SD for teacher raffles (SD catalog includes many things other than books)
 - Similar sales to expected, maybe a bit more
 - Is there something we can do for grade levels with profits? ~\$5000 cash or ~\$10000 in SD
 - One idea: allocate profit from one fair for the library and from the other for grade levels
 - Angie will email grade level chairs (6), specialist team, and ECS team; PTA can do the actual purchasing; grade level chairs could provide lists
 - For this year, provide some to library and some to grade levels; cash would be easiest; will determine amounts after the book fair is closed out
- Book fair ends Wed Mar 15. Volunteers needed to pack up in the afternoon!
- All for Books coin drive was a huge success! We collected \$175, and to date have spent all but \$1.50! NC State and UNC brought in the most and were only separated by a few dollars. Do we want a rival spirit day Friday 03/17?
 - Yes, but let's do the following Friday! Angie will make a flyer, and Ms May will send on socials and teachers can send email
- Budget for Book Fair BINGO parties: pizza (or ice cream) parties for winning classes (4 classes), budget ~\$300 for book fair spending

- March 24 is the next teacher appreciation lunch, Jersey Mikes. Sign up for \$ donation, chips and dessert - sure!
 - Olive Garden lunch was a huge success!!
- Starting to plan Teacher Appreciation weeks. Ideas for themes, daily ideas, extras for teachers?
 - Cards/notes are a big hit!
 - Favorites list is linked on the Beacon
 - Books, school supply day

Heart Challenge / Field Day – Kelli Joyner

- I'll be on the morning news on Wednesday to give an update and announce winners for the heart challenge (\$8937 total- 245 students participated)
- Field days: May 4 (Tracks 2/4) and May 11 (Tracks 1/3), with rain dates the following day
 - Inflatables are reserved, and I met with all the field day grade level leads. Requested \$100 extra in budget for inflatables.
 - Will send out a reminder to volunteers
 - Encourage ("highly encourage") volunteer registration but it is not required
- Julie Chase: We can save the 4% processing fee if we pay the balance on the day of delivery with a check rather than a card.

25th Anniversary – Laurie Jendrasiak

- Will need a few day-off volunteers to help make sure kids get lined up/get the parade started and going in the right direction
 - If interested in helping that day, please let Laurie know. Otherwise, I'll work on getting additional volunteers outside of PTA. Assuming many of us will want to be there that day anyways.
- Do we want to do a door decorating contest for each classroom?
 - Sounds like a fun idea; optional participation for the teachers
 - Request fresh student work up on the hallways
 - Prizes for each hallway maybe? Sure!

Grandparent Breakfast – Rachael Nichols

- RSVP counts: 220 adults + 176 kids the first week and 203 adults + 148 kids the second week.
- Rachael created a very useful document that lays out exactly how to set up, run, and clean up Grandparents' Breakfast so future chairs can easily recreate the event! Also had a handout for volunteers with list of tasks to complete
- Something to contemplate for next year is having two tables set up with food at opposite ends of the cafeteria to help the food line move a little more quickly!
- Coffee lady (Fran @ WanderBee Coffee) - a keeper for sure!

Carnival – Rachael Nichols

- Communities in use form is approved. Custodian is paid for.

- Website and Volunteer slots will be up this week!
- Ms May does not want a dunk tank - do a bucket dump instead

Additional Information:

- Kathryn Broaddus: New t-shirts being ordered today, will arrive by early April, perhaps send out a google order form for one week in early April, then sell at K orientation May 10; too busy to sell shirts at carnival; payment through CheddarUp but will add Venmo for selling at K orientation; discuss stickers that match the shirts
- Ed: Can we buy new signs for Walk to School Wednesday? Yes!!