

**OCE PTA Meeting Minutes
August 9, 2022
Media Center**

Attendance: Julie Chase, Angie Kirkland, Kari Hughes, Carolyn Bentley, Kelli Joyner, Ed Hornbeck, Mandy MacNaughton, Robyn Salzman, Erin May, Bridget Robertson, Ashley Charles (new AP), Jared Boyer, Erika Hornbeck, Beth Lavin, Jen Curtis-Maury

Welcome/Introduction - Mandy MacNaughton, President

- Eagle Scout Miles Deaton installed the benches under the new shade structure. They are amazing!
- Uline benches were put together by two volunteer dads, Tony Diaz and Josh Bennett, and placed on various playgrounds
- Artist work: Mandy has reached out to get a quote for the inside work and with questions about the outdoor work - waiting to hear from him.
- Will need volunteers to sell t-shirts at Track 4 Open House

Principal Report – Ms. May

- New AP (Ashley Charles) started today (08-09-2022): 5 years experience in Chatham County. Yesterday was the last day for the interim AP.
- Done with all 4 first days of school. Parents are being super compliant with rules this year, carpool is going pretty smoothly for the start of the year. Best opening ever!
- Buses: final audit happens 10 full days after Track 4 Kindergarten starts. Delays are going to improve, but there could be hiccups when the traditional calendar starts; expect a rhythm by September.
 - no impact of safety patrol participants on the initial audit
 - audits continue every 30 days after the initial audit
- Open House was great! Track 4 Open House is next Tuesday. Hoping in upcoming years that we can go back to having YMCA staff (or another option) to have childcare during Open House.
 - Idea: Girl Scout troops often need volunteer hours, especially to earn babysitting-related badges.
- First early-release day: teachers used this time to do LETRs training (K-5 certification in NC based on the science of reading)
- Workday coming up (Tracks 1, 2, and 3 - LETRs, Track 4 - professional development): August 18
- GoPlaySave is being advertised on the morning news, going well.
- No decision yet for school closure on election day for year-round schools
- Shout-out to Angie - popcorn for staff (“Poppin into a new school year”) on the early-release day
- Staff got PTA gift cards for joining
- Mandy recently sent out a request for a staff wish list; responses are coming in, and we will discuss in an upcoming meeting
- Staff/teacher openings: ECS1 lead, ECS1 IA, Music, Track 2 grade 1 IA

- Clubs: updates and new ones

Club	Lead	Application due	Approx. date starting	Day and time of club	Grade levels offered
Garden	Ryan Roth	August 12	August 25	Thursdays 8-8:40 am	All grades
Robotics/Coding	Marcia Ferreira	August 12	September 12	Mondays 4-5 pm	3-5
Landlubbers	Pittman, Jones, Johnson, McCarty	TBD	TBD	Tuesdays 3:45-4:45 (maybe 5)	3-5
Lego	Cabaleiro	November TBD	January TBD	Wednesdays 8-8:40 am	K-2
Drama	Newberger	TBD	November	Wednesdays 3:50-5:00 pm	5
Art	Barlow	TBD	Oct./ Nov. ? TBD	TBD (Tuesdays 8-8:40 am)	1-3
Student Council	Sullivan and Christensen	Mid September	Mid September	One Friday a month 8:00-8:45 am	4-5
Crafting	Cosgriff	Late August	Mid September	Fridays 8-8:40 am	All grades
Journalism	Sandoval	TBD	Second quarter	TBD, but morning!	4-5
Odyssey of the Mind (book club)	Calloway	TBD	second quarter	TBD	TBD

Treasurer Report – Julie Chase

- Budget is approved! Approved at the July general meeting
 - Will be posted to the website
- Financial audit completed last week; all categories were compliant this year
- Kari Hughes and Kelli Joyner have served on the audit committee all year, reviewing monthly audits – Thank you!
- Sales tax returns (filed twice per year): just filed for the first half of the year; getting approximately \$3000 back.
- We will continue to go paperless for financial requests this year.
- Insurance was renewed for this year
- Please do different transactions for PTA and personal items!

Committee Reports

Staff Appreciation – Angie Kirkland

- Kelli is going to help Angie with teacher appreciation
- Catered lunch on workdays

- Ms May: LETRs training can be done from home; a lot of teachers are going to be working from home, what are we going to do for lunch/treat these days?
- Ms May and Angie will coordinate to figure something out
- Snacks/treats on early release days
- Maybe big food days on early release days that fall on track in/out days, snacks/treats for days that are in the middle of tracks
- Some workdays are for LETRs; for the others, teachers will be in the building so we could cater lunch.

Book Fair – Angie Kirkland

- Angie just met with Scholastic this morning, tentative dates: Sept 6-16
- Heavy push for Track 1 on the first three days (as they track out Sept 9)
- Scholastic dollars: an inflatable movie screen can be purchased with these; where will we store it? Don't need to decide until after the fair
- All for books fund + PTA: to buy books for students who cannot afford it.
 - We can borrow against Scholastic dollars to buy books
 - All for books fund can be used at the end of the fair by the library as well
 - How much do we usually spend per year on this? The rounding up typically covers most of it, PTA only kicks in a bit of money
- Will now be required to charge for sales tax - Scholastic will submit sales tax information
- Scholastic is also charging a fuel surcharge - we can decide at the end of the fair how to pay this fee.
- Spring book fair: think about moving it to earlier than May (to coordinate with grandparents' breakfast)
- Q: How do kids get chosen for the certificates? Teachers choose based on their discretion; teachers cannot access the list of students that receive free and reduced lunch.
 - How do other schools do this? Could we in some way ask parents to fill out a form to request a book for their student(s)?
 - Maybe we can add text to the flyers that suggests reaching out to the teacher if there is need
 - Remind teachers that these certificates are for students in need rather than a reward
 - Maybe we can call these "vouchers" rather than "certificates"

Membership / Volunteer Coordinator – Anne Miller

- Currently at 170 members
- Purchased all but 3 of the gift cards for teachers and will batch the remaining orders at the end of the month.
 - Mandy has received lots of appreciation emails from teachers
- A couple hundred unique volunteer email addresses.
- If you have any volunteer needs, send Anne an email with a short paragraph of description and a link for sign ups.

Go Play Save Fundraiser - Raunaq Soin

- \$1145 so far in profit. Our goal is \$2800, so we need to ramp up advertising.
 - Anticipated a lower profit goal for this year but will send home a flyer this week with a QR code and merchant list sheet to remind parents about the fundraiser.

Spirit Wear – Kathryn Broaddus

- Created a spreadsheet to keep track of current inventory - yay!
- We ordered over 200 shirts for the 1st round of Open House, most of which sold out, so we ordered more for the Track 4 Open House
- Will order another option for fall - maybe long sleeve or another color

Spirit Rock – Laurie Jendrasiak

- Sign up is filling up
- Laurie plans on leaving whatever is painted on it in between rentals when there is a small gap rather than wasting supplies on paint. Might paint over it if there is a long span between rentals.

Website – Yogesh Soin

- Yogesh has worked hard to update the website! He would love any feedback.
- He will continue to work on other pages over the next few weeks.
- Would like to have Beacon link back to the website for PTA sign ups.
- Q: The history of spirit days needs to be updated
- Ed will go through and click on links and make a list of what needs to be updated
- Q: Would it be easier to delete old information (e.g., to say something like TBD) versus having the history?
 - Up to us...
- “Where does our money go” graphic - we don’t have an editable version of this graphic - Chris Taft possibly made this (Robyn will contact her)

Movie Night – Rachael Nichols

- Can the date be verified as September 9? Rachael needs to start planning.
 - Last day of Track 1, middle of book fair, GO decision
- Do we want it to be a fundraiser or just for fun?
 - aim to break even, free event
- Will need to submit a permit.

Family Marathon – Mandy Wagstaff

- Met with Coach Roberts and decided we will be returning to the regular marathon where the kids run/walk and log 25 miles at home and finish the last 1.2 miles at school.
- Registration will go out by the end of this week and close in September.
- No cost, just register kid and you will receive a car magnet, log miles and turn in log on required date and receive a medal at the finish line.
 - It did cost \$5 in previous years, figuring out whether to keep it free and whether to include magnets.

- Preference to make it free
- Maybe make the magnet without the year on it
- Mandy will work on more detailed information to send out shortly.
- Date for final run? likely in November...

Cheddar Up – Rebecca Patel

- Cheddar up link for family marathon will be set up on Wednesday evening for inclusion in social media/emails by Friday
- Link for 5th grade class/DC trip shirts was set up last week and orders have been coming in.
- Payments for PTA memberships are still coming in, and Rebecca has been providing updates on a weekly basis to Anne.
- \$3155 is available for withdrawal (across all payment links) as of last night.

Family Connections – Kelli Joyner

- New family meet-ups: postpone to September, will notify communications people to advertise; would love other people to join when dates are finalized

Loyalty Rewards – Beth Lavin

- Please sign up again, flyer will go out with all classes
- Have to relink each year for groceries, etc.; Amazon Smile updates periodically
- Send text to Allie for the Beacon
- Would like to get notified when checks for this come in.
- Will follow up with Lowes re: people signed up

Additional Information:

- Lots of people are not receiving Beacon - whole platform is glitching; Mandy will keep looking into this to try to solve the issue
- Announce on Morning News about how the Spirit Rock works
- Beacon link will be added to facebook and PTA/school sites
- Only 74 responses to the staff favorites list; Ms May will send out a reminder.
- Q: How can we make sure students get a t-shirt if they cannot afford to purchase one?
- Spirit Nights: new lead - Erika Hornbeck
 - City BBQ in November
 - Papa John's spirit night coming up
 - Ideas: Ice cream (Fresh Local, etc.), local restaurants