

OCE PTA Meeting Minutes

March 12, 2024

Attendance: Erin May, Robyn Salzman, Carolyn Bentley, Loretto Ewen, Julie Chase Brook Zickus, Bethany Schneider, Jessica Pitman, Angie Kirkland, Kelli Joyner, Laurie Jendrasiak, Kathryn Broaddus, Stephanie Trinkle, Meagan Bereman

Welcome/Updates - Robyn Salzman, President

- Winter Dance - big success - great feedback!
 - Ended up profiting approx. \$1500, will definitely repeat in some way next year! Any feedback from the group? Nope, all good!
- Field Day rep - Stephanie Trinkle working with Coach Roberts
 - Inflatables ordered, ice pops ordered, Sign up genius needs to be sent to Melissa Timm to send out end of March
- Grandparents' breakfast - excellent! Coffee lady was great

Principal's Update

[Mrs. May's Update](#)

Celebrations:

- The PTA luncheon from Mezzaluna on Valentine's Day was delicious! Thank you PTA! Thank you Angie, Kelli, and all the volunteers!
- The dance nights were wonderful! The kids really enjoyed it, and parents shared that they really loved the event. Thank you Angie, Marianna, and all the volunteers!
 - The DJ was amazing!
- Grandparents/Special Person Breakfast was very well done! Thank you Robyn, Ed, and all the volunteers!
- Book Fair has been very successful! Thank you Angie, Kelli, and all the helpers!
- Last week's drama performance (Wizard of Oz) was incredible! Kudos to our fifth graders!

School announcements:

- We have 200 students on the waitlist (again). As a capped school, it is our obligation to try to add students from the waitlist each year. We have started callbacks from the waitlist (approx 70 students) in order to add students for the 2024-25 school year. We are continuing to grow!
- We will go from 970 students in the 2023-24 school year to approximately 1,040 students in the 2024-25 school year.
- In 2025-26, we should have some relief as Pleasant Plains ES (Apex) will open.

- Notices went out to select random families to attend a conversation about Pleasant Plains ES in late March.
- New for 2024-25:
 - We are adding a class in Grade 5, Track 3.
 - We are adding a triple track to Grade 3, Track 1. Triple Track 1 will be eliminated in second grade as the triple track is moving to third grade.
- We are actively interviewing for open positions for the next school year. We have over 100 teachers that have requested a transfer to OCE, which is more than in previous years!
- We will continue to be full school capped next year!

Important dates to remember:

2023-24 School Year

- March 14 at 8:00 am - PTA Special Person/Grandparents' Breakfast; Book Fair will be open
- March 14 - Spring Picture Day Tracks 2 & 4
- March 29 - NO SCHOOL - HOLIDAY
- April 4 - Spring Picture Day Tracks 1 & 3
- April 17 - Field Day Tracks 1 & 3
- April 24 - Field Day Tracks 2 & 4
- May 9 at 6:00 pm - Chorus Concert
- May 10 - PTA Carnival (Rain date May 17)
- May 13 at 6:00 pm - Kindergarten Orientation
- May 27 - NO SCHOOL - HOLIDAY
- June 19 - NO SCHOOL - TEACHER WORKDAY

2024-25 School Year

- July 1 - ALL Staff Kick-off Day
- July 3 - Meet the Teacher - tentative times below
 - 12:30 - Track 1
 - 1:45 - Track 2
 - 3:00 - Track 3
- July 8 - First Day for Tracks 1, 2, and 3
- July 26, 4:30- 5:30 pm - Meet the Teacher - Track 4
- July 29 - First Day of school for Track 4

Treasurer Report - Julie Chase

- [February budget update](#)
- Recent surge in donations (primarily corporate donations from Apex Leadership fundraiser)

- Extra donations and profit from the dance - some funds have been allocated to Teacher Appreciation

Committee Reports

Grandparents/Special Persons Breakfast:

- March 7 was great! Went through about 150 cups of coffee
- Special Shoutout to Sandra Pitman and Cathy Stevens for all their help!
- Next date is March 14
 - Set up Wednesday evening - Book fair will be busy so we could use some extra hands if possible!
- Coffee lady - Fran - will bring leftover cups from the March 7 event to the March 14 event

Spirit Wear - Kathryn Broaddus and Laurie Jendrasiak

- Pricing seems on-point (\$15 per shirt), able to cover costs so far, some current overage can be applied to our next order
- Plan is to order in spring (April/May) and then sell during the next school year
- Limited number of colors available for both youth and adult size t-shirts
 - Navy available for both youth and adult sizes
 - Can use security budget to order matching shirts for all staff
- Favorite options are the ombre logos (ship and state) on a navy shirt
- Are we still going to order embroidered polos for new staff?
 - Yes, still replenish for new staff

Teacher Appreciation & Book Fair - Angie Kirkland and Kelli Joyner

- Could use volunteers: Wed 11-3:45, Th 8-9 and 11-3
- \$12602 as of now
- 5th grade in with a K class - the 5th graders helped the K students, could we plan for something like this next year?
- Two weeks of Teacher/Staff appreciation:
 - May 6: Track 1 & 2
 - May 13: Track 3 & 4
 - Breakfast on Tuesday of each week (Panera bagels)
 - Lunch on May 13 for all staff

Cottage Improvement Project - Brook Zickus

- Bathroom updates:
 - 6 bathrooms total, go by lottery/random to next classroom

- Ms Green's classroom (project lead by Ms Reynolds)
 - Gathered all supplies
 - Waiting for 2 days to have access to the classroom - weekend is an option, but need 2 days back-to-back
 - April 12 and 26 weekends?
- Resend the request for materials and volunteers - sent to parents by teachers may land best; also do Beacon, Deck Hands, etc., parents of current 3rd grade students
- Beautification project:
 - Selected lattice, but some of the wood that the lattice is screwed into may need to be replaced, some lattice is screwed into the metal trailer (which it shouldn't be)
 - Not sure amateurs can do the lattice replacement; is there an approved vendor? Many people aren't going to be comfortable working with it due to the wood rot. Is there a craftsman who specializes in trailer skirting?
 - Facility modification - they will recommend vendors
 - Brook will get quotes from vendors
 - Conditions of the ramps and doors
 - Some have been rebuilt; one a very slow timeline but is happening
 - Rusty door will be replaced/fixed
 - WCPSS strategic plan is going to prioritize facilities management/repair/etc.

Spirit Night - Meagan Bereman

- Feb: Eggs Up Grill, Feb 7; Texas Roadhouse, Feb 27
- March: Papa Johns, March 8
- April: Culvers, April 10 5-8 pm
 - Volunteers required for contract; have a table to say raising money for organization, needs kids to help clean and bus tables, etc.
 - Get a percentage (10%) of all sales for people who mention OCE
- May: Dugout Grill, May 1
 - 10% of all dine-in food sales will go back to OCE!
- June: Fresh & Red Robin?
- Others to consider: Papa Murphys, Mad Splatter, Soda Box, Feel Divine Day Spa

Cultural Arts - Meagan Bereman

Cultural Arts 23-24

- Done with all assemblies for the year; all went well
- Picket Fence project starts March 25 (first round of classes)

School Supply Kits - Bethany Schneider

- Seeking replacement for Yubbler as their supplies come in multiple shipments
- Received quotes from First Day, EPI and Sprout
 - All supplies given as a kit - no ability to add or remove items
- EPI offers the best combination of packaging, pricing and incentives, with pricing including shipping ranging from \$40-55
 - Kits come nicely wrapped in a small box
 - EPI offers an option to sell kits in person at Meet the Teacher and return what we don't sell
 - Offers a mix of generic and brand name supplies
 - Can customize brands for certain items if we want (e.g., Ticonderoga pencils, then generic erasers)
 - Headphones: include for all grades, or just for K? Only \$6 in the kits, so likely just include in all kits
 - You can add wish list items in the online store
 - Unclear how the wish list items would be shipped
 - Good incentives
 - \$50 Amazon gift card for getting a quote
 - \$250 Amazon gift card for setting a contract
 - MOVE FORWARD WITH EPI with \$5 markup for PTA, ship to home option for this year, order some to sell at Meet the Teacher (can return what we don't sell)
 - Sample kit for each grade?
 - Could we get them by K orientation (May 13)?
 - Will ship at least 1 week
 - Presale in May? With normal sale window in June, and postsale period as well
- Optional fundraising markup (percentage or set \$ value that goes back to the PTA) - thoughts?
 - We got about \$600 per year from Yubbler
- Can we do two shipments (one for Tracks 1-3 and another for Track 4)
 - Could we use the stage for storage?
 - Ship to school would decrease cost by \$10 per kit

Carnival - Robyn Salzman

- Had a few people reach out to me to help - will form a committee
- "Carnival Lite" - DJ (\$400), Inflatables, Food Trucks (no minimums so far - Sunset Slush, Brusters, Trash Talk & need one more food), Face Painting, Teacher Experience Raffles
 - Ask local high school art and drama clubs if they could do face painting

- An OCE Parent offered us the use of his 360 photo booth for free - in exchange for being able to use footage for his website - thoughts? Have a waiver set next to the booth so parents can sign if it is ok to use pictures?
 - Have a set time period for footage?
 - Can we include a checkbox for the waiver when you provide your email or phone number?
 - Robyn will talk options
- Fundraiser - auction items, food trucks
 - Not going to sell tickets or food items

Walk to School Wednesday - Ed Hornbeck

Advocacy/DEI - Kat Roblez

- The Committee is doing research on how other schools have done an International Night or talent show, so that I can present these to the group at our next PTA meeting to see what kind of event OCE might want to do. I'm speaking to DEI chairs at Apex Friendship and Scotts Ridge (both host International Nights) and Turner Creek (hosts TCE's Got Talent). If anyone knows of other schools I should talk to and has contacts at those schools, please let me know.

Jump Rope for Heart - Marianna Jaffe & Cassy Hendrickson

- Just ended, no updates

Additional Information:

- **Grandparents Volunteer:** Sandra Pittman
- **Volunteering:** Melissa - Volunteer email is going out next week, then I'll be out of town for the rest of track out. If you need anything shared this month, please email me by Wednesday March 20 - oce.deckhands@gmail.com
- **Field Day:** teachers will send out SignUp Genius
- **PTA Positions:** Need Treasurer and Teacher Appreciation for next year